



Ljubljana, March 11, 2020

## INFORMATION MEMO

### MEASURES TO PREVENT THE SPREAD OF COVID-19

I am informing you that in line with the current situation resulting from the spread of corona virus and on the basis of the measures and recommendations of the Rector of the University of Ljubljana (UL), the effect of the measures taken on March 9, 2020 is prolonged until March 20, 2020.

Until March 20, 2020 the following measures are in effect:

- All forms of direct pedagogical activities (lectures, seminars, tutorials and field work) at the faculty are cancelled and will be carried out as individual study and different forms of distance learning.
- The teachers and teaching assistants shall provide the students with detailed instructions as to the material to be studied individually. This information will be transmitted via the VIS (Higher Education Information System), online/web classrooms, or e-mail.
- The contact hours for students will be implemented via e-mail.
- High priority diploma defences will take place in the absence of visitors, the remaining ones will be postponed. The request for high priority diploma defence should be addressed to the Student Affairs Office (referat@zf.uni-lj.si).
- There are no contact hours at the Student Affairs Office, if of high importance, the information will be provided via e-mail.
- Faculty library is accessible for reference or borrowing from 9 a.m. to 3 p.m. The quiet study space is closed.
- Until further notice, the Faculty of Health Sciences will be open from 6.30 a.m. till 5 p.m.

For employees of the Faculty of Health Sciences, UL, the implemented measures still apply (e.g. attendance in the workplace, sick leave, self-isolation). The additional measure is only the cancellation of the direct pedagogical activities, where appropriate personal space cannot

be respected. The amount of contact hours as defined in the teachers' personal yearly workload and signed by the heads of the departments IS NOT CHANGED.

According to the instructions of the competent ministry, the National Institute of Public Health (NIJZ) and the Ministry of Health all actions taken by an individual institution should be preventive and measures should be modified in due extent according to the changing situation.

The nature of the work of the students of the Faculty of Health Sciences UL requires them to be actively integrated in the clinical settings of healthcare institutions across the country. The latter present additional risk for students and patients and therefore all activities in clinical settings have already been cancelled. In order to prevent and limit the transmission, the cancellation of the direct pedagogical activities is in effect.

The measures and directions will be kept up to date with the development of epidemiologic situation.



Dean  
Asst. Prof. Andrej Starc, PhD